

ST DENNIS PARISH COUNCIL



Clerk to St. Dennis Parish Council

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29th March 2021

To all Members of Council

Dear Sir/Madam,

You are hereby summoned to attend a Meeting of St Dennis Parish Council to be held **online on Tuesday 6th April 2021 at 7.00pm** for transacting the following business.

To login please follow the instructions emailed to you from Zoom or use the link below:

Lynn Clarke is inviting you to a scheduled Zoom meeting.

<https://us02web.zoom.us/j/81137402733?pwd=NE05S2pwU3JvR3FZTnhCSXYyOTNnUT09>

Please call the clerk on 07900638292 if you are having problems logging in.

Yours faithfully

Lynn Clarke

Lynn Clarke

Clerk St Dennis Parish Council

Note: Members of the Press & Public are invited to attend under the Public Bodies (Admission to Meetings) Act 1960.

Under the Openness of Local Government Bodies Regulations 2014, any members of the public or press are allowed to take photographs, film and audio record the proceedings and report on all public sections of the meeting.

Under the Local Government Act (LGA) 1972 Sch 12 10(2)(b), Council are unable to make any decision on matters not listed within the agenda.

This meeting is being held remotely under the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

AGENDA

1. Welcome by the Chairman.

2. Apologies

To receive and approve apologies.

3. Declarations of Interest

- a) To receive disclosures of Pecuniary Interests;
- b) To receive disclosure of Non-Registerable Pecuniary Interests;
- c) To disclose the receipt of hospitality or gifts over the value of £10 and
- d) To receive written requests for dispensations on items to be discussed at the meeting

N.B: If you become aware during the meeting, of an interest that has not been disclosed you must immediately disclose it and request dispensation if necessary.

4. Public Participation (to include Cornwall Councillors Report)

Standing Order '3f - Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda.

Standing Order '3g' -The designated time will be 10 minutes and no longer than 5 minutes per person unless directed by the Chairman of the meeting.

- a) Public Participation

- b) Cornwall Councillors Report

5. To adopt the minutes of the Parish Council Meeting held on the 2nd March 2021 (emailed).

6. To note the Minutes of the following meetings and Full Council to adopt the recommendations therein:

- a) Playing Field 9th March 2021 – The painting of the lower gate with anti-climb paint and the purchase of signage, the clearance of fly tipped rubbish, repainting of the teen shelter, costs for the Playing Field inspection, the re-opening of the lower section of the Playing Field.
- b) Cemetery 9th March 2021 – A process to update cemetery records, purchase of grass seed, plans for the reduction of plastic, purchase of new watering cans, the re-instatement of the lawned area and the removal of unauthorised kerbing.
- c) Staffing Committee 30th March - Relief casual worker, admin cover.
- d) Cemetery Meeting 30th March – Memorial bench application and policy, waiver of admin fees, transfer of plots, working party to investigate plastic items, pre-booking of plots.

7. Matters Arising – Information Only.

8. To agree the delegated decisions made over the past month.

The use of the debit card for purchases authorised in the Playing Field and Cemetery Meetings.

9. Clerks Report

10. Covid-19 update.

11. To agree the costs of new reference books for the office.

12th edition Local Council Administration £119.00 Clerks Manual £47.50 Employment Law £64.00

12. Update on the telephone box and to agree quotations.

13. To discuss and agree a response to the proposed removal of the telephone box on Fore Street.

14. Response from St Dennis Academy regarding the fencing installation.

15. Response to the offer of using the bus shelter as a temporary SWAP Box.

16. To discuss the potential Solar Farm proposed for St Dennis and to forward a response to the proposal.

17. **To discuss possible dates for returning to the office.**
18. **To discuss and agree fence repairs for a member of the public, fence damaged from the Playing Field side.**
19. **To discuss the formation of a Youth Council.**
20. **To discuss this year's litter pick and other options.**
21. **Update on the Tour of Britain**
22. **Update on the Neighbourhood Plan.**
23. **Reports from Outside Bodies.**
24. **Consultations/Surveys received up to time of meeting.**
25. **Highways and Footpath Matters.**
 - a) *Footpaths – Footpath 23 handrail missing on style. Footpath 18 new rubbish tipped, Dunstan Close to School lane path, Manson Place to Trelavour Road footpath.*
 - b) *Highway Issues*
PCN's issued since the installation of the double yellow lines.
Speeding in Hall Road and Manson Place.
26. **Grant Requests**
To consider grants received up to the time of meeting.
27. **Correspondence Received**
To consider correspondence received up to the time of the meeting - emailed.
28. **Financial**
 - a) *To approve February's payment to creditors and income as emailed.*
 - b) *Approve the bank balances as of 28th February 2021. (emailed).*
29. **Items for next agenda**

Standing Order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

“Before we start this section of the meeting, I am required to remind you all that this is a confidential meeting and is not to be discussed with anyone out of this meeting. I also need your confirmation that no-one else in your household is in the room or can overhear the conversations that are to take place during this meeting. The clerk will record your response individually”.

30. Confidential Items

Staffing

Any other urgent and relevant confidential item, for information, that the Chairman considers appropriate.

This meeting has been advertised as a public meeting and as such could be filmed or recorded.

Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, the Council cannot guarantee this, especially if you are speaking or taking an active role.